



WVU SCHOOL OF MEDICINE SEARCH REPORT

Name of Selected Candidate:
Date Search Report is submitted to the Dean's Office:

GENERAL INFORMATION

Position Title:	Division/Department:	School/College:															
Salary Range: \$																	
Area of Specialization:																	
<input type="checkbox"/> New Position <input type="checkbox"/> Replacement Position - Name of Person Replaced: <input type="checkbox"/> Promotion - Previous Title:																	
Gender:																	
Social Security Number:																	
Date Position is Available:																	
Start Date:																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;"><u>Check One</u></td> <td style="width: 33%; text-align: center;"><u>Check One</u></td> <td style="width: 33%; text-align: center;"><u>Check One</u></td> </tr> <tr> <td><input type="checkbox"/> Tenure track faculty</td> <td><input type="checkbox"/> Full-Time Position</td> <td><input type="checkbox"/> Regular Position</td> </tr> <tr> <td><input type="checkbox"/> Non-tenure track faculty</td> <td><input type="checkbox"/> Part-Time Position</td> <td><input type="checkbox"/> Temporary Position</td> </tr> <tr> <td><input type="checkbox"/> Nonclassified</td> <td style="text-align: center;">%FTE:</td> <td style="text-align: center;">End Date:</td> </tr> <tr> <td><input type="checkbox"/> Faculty Equivalent/Ac. Prof.</td> <td></td> <td><input type="checkbox"/> Interim Position</td> </tr> </table>			<u>Check One</u>	<u>Check One</u>	<u>Check One</u>	<input type="checkbox"/> Tenure track faculty	<input type="checkbox"/> Full-Time Position	<input type="checkbox"/> Regular Position	<input type="checkbox"/> Non-tenure track faculty	<input type="checkbox"/> Part-Time Position	<input type="checkbox"/> Temporary Position	<input type="checkbox"/> Nonclassified	%FTE:	End Date:	<input type="checkbox"/> Faculty Equivalent/Ac. Prof.		<input type="checkbox"/> Interim Position
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JOB POSTING WAIVER APPROVAL *(if applicable for positions not posted 30 days)*
Waiver Request Summary:

Director of Physician Talent Management Signature:
(Or their designee in Physician Recruitment)

SIGNATURES

1. Hiring Official:

2. Physician Recruiter-AA/EEO Representative:
 AA/EEO Clearance: Yes No
 Applications/Interview disclosures (i.e. Medical Malpractice claims, etc.) have been cleared & approved by Legal & Med Staff Affairs: Yes No

**Return this form to the WVU School of Medicine Dean's Office when you submit your draft offer letter*