

Sending Final Transcripts to the WVU Graduate Admissions Office

You must send your official final transcripts from each college or university that you have attended to WVU Graduate Admissions.

- Electronic submissions are preferred if your school uses them.
- Refer to our FAQs on the second page for specific questions about which transcripts are needed.

Electronic Submissions

GraduateAdmissions@mail.wvu.edu

Mailing Address (PO Box)

West Virginia University Hub
Office of Graduate Admissions and Recruitment
PO Box 6004
Morgantown, WV 26506

Mailing Address (Physical Address for Delivery Service Mailings)

West Virginia University Hub
Office of Graduate Admissions and Recruitment
62 Morrill Way, Suite 220
Morgantown, WV 26506

Frequently Asked Questions

I already submitted all my transcripts through AMCAS when I applied. Do I still need to submit them to WVU?

Yes! WVU's Admissions and Records Office will need copies of your official final transcripts for their files. They do not have access to the official copies that you submitted to AMCAS with your primary application.

Do I need transcripts for the undergraduate courses I took while I was in high school?

Yes! If you were enrolled in undergraduate courses while in high school, you will need to obtain the original transcript and send it to WVU Graduate Admissions.

I took courses at universities other than my primary institution, but they show up on my transcript. Do I still need to send in those transcripts?

Yes! We need final transcripts from every university/college you attended, even if they show up on your primary transcript.

I am a current WVU student or WVU alumnus. Do I need to send my WVU transcripts?

No. We already have your WVU transcripts.

Do I need to send transcripts for undergraduate courses I took in high school or other institutions if they appear on my WVU transcript?

No. If these courses already appear on your WVU transcript, then we have previously obtained your original transcript for those courses.

Do I need to send transcripts for courses that I took at Potomac State College (WVU Keyser) or WVU Tech (WVU Beckley)?

No. WVU already has access to your transcripts from Potomac State College and WVU Tech.